



## INFORMATION AND INSTRUCTIONS FOR REGISTRATION AND RENEWAL OF TRADEMARK / SERVICE MARK STATE OF NORTH CAROLINA

Pursuant to N.C.G.S. § 80-1.1, the North Carolina Trademark Registration Act was instituted to provide a system of State trademark and service mark registration protection that is substantially consistent with the United States Patent and Trademarks Office's (USPTO) federal system, although not identical. Registration of a trademark or service mark has substantial legal and commercial advantages, including but not limited to: 1) providing constructive notice to the public of the registrant's claim of ownership of a particular mark; 2) a *legal* presumption of the registrant's ownership of the mark; 3) the registrant's *exclusive right* to use the mark statewide on or in connection with the goods/services listed in the registration; and 4) the registrant's ability to bring an action in federal court concerning "infringement" of the mark. Appreciating the legal ramifications inherent with registered trademarks and service marks, this office is committed to thoroughly examining marks and appropriately applying all applicable State and Federal laws and examination guidelines to ensure that marks are properly examined and, if eligible, ultimately registered. Likewise, it is important that you carefully read the following information and instructions before completing the Trademark Registration and Renewal Application as the choices you make will determine whether your proposed mark meets the criteria for registration, the composition of your "mark", and the amount of time this office expends completing the examination and registration process.

**NOTE:** The Application must be completed in its entirety, including the notary section.

The Application must be verified and executed by the Applicant or authorized agent of the Applicant.

### INSTRUCTIONS

1. **Indicate** by placing a check in the appropriate space whether the application is submitted for the purpose of an Initial Registration or Renewal of an existing registration. The filing fee for an Initial Registration is \$75.00. The filing fee for a Renewal is \$35.00. These fees are non-refundable. Please do not send cash. Make checks and money orders payable to the NC Secretary of State.

**Renewals Only:** Insert the registration number for the North Carolina Trademark or Service Mark in the space provided. The registration number is located on the renewal notice and in the upper right corner of the registration certificate.

2. **The Owner/Applicant** is the owner of the "mark" and entity who controls the good/product or services (i.e. an individual or business entity). List the name of the individual or business entity who will own the mark.
3. **Indicate** by placing a check in the appropriate box whether the Applicant is a person, sole proprietor or other form of business entity. If the Applicant is a corporation or limited liability company, please indicate the state of incorporation or organization. If the Applicant is a partnership, indicate the state of organization and list only the names of the general partners; if you need additional space, it is appropriate to attach a continuation sheet.
4. **Owner/Applicant Business Address:** Provide the complete business address of the Applicant, including the number, street, city, state, and zip code.

**Contact Name:** List the name of an individual, if different from the Applicant, who will serve as the “contact person”, and provide the contact-person’s telephone number and e-mail address. Please note, when designating an individual as the “contact person”, you are authorizing him/her to answer any questions we may have, and to make any decisions that may arise, regarding the application and/or any issues related to registration of the mark.

*A Trademark and a Service Mark carry the same significance; one is simply for goods and the other for services!*

**For Items 5 and 6: You can register only one type of mark per application, a Trademark OR a Service Mark. If the mark you wish to register is a Trademark, complete section 5. If the mark you wish to register is a Service Mark, complete section 6.**

5. **For Trademarks:** A “Trademark” is any word, name, symbol, device, or any combination thereof adopted and used by an individual or business entity to identify the products and/or goods that he/she makes, sells or distributes, and to *distinguish* them from the products and/or goods made, sold, or distributed by others. If this application relates to a mark used in connection with the production or distribution of products and/or goods, list either the address of the Applicant’s principal place of business in North Carolina, or a place of distribution and usage of the goods in this State. Check the appropriate box(es) as necessary to indicate how the trademark is applied to the products and/or goods.
6. **For Service Marks:** A “Service Mark” is a mark used in the sale or advertising of services to identify the services of one individual or business entity and *distinguish* them from the services of others. If this application relates to a mark used in connection with services, list a physical location where the services are being provided in this State. Check the appropriate box(es) as necessary to relate how the service mark is applied in connection with the Applicant’s services.
7. **Specimens:** Pursuant to N.C.G.S. § 80-3.1(b) “. . . *The application shall be accompanied by three (3) specimens of the mark as currently used . . .*” Accordingly, submit **three (3) complete, original, current** (no more than six [6] months old) specimens of the mark as it currently is being used in North Carolina on the goods, or to advertise the goods and/or services to the public.

**NOTE:** We will accept three (3) identical specimens for a Trademark or Service Mark, (e.g. three business cards for a Service Mark, or three coffee mugs for a Trademark). However, if you submit different specimens of the mark (e.g. letterhead, a business card, and a napkin for a Service Mark, or a comb, brush, and mirror for a Trademark) the depictions of the “mark” must be identical in all aspects on each of the three (3) specimens.

If the mark “as currently used” is a colored *Design Mark* and you indicate in number 8 on the Trademark Registration Application that you do not want to claim and register the color(s) depicted in the *Design Mark*, you **MUST** submit two (2) additional depictions of the colored Design Mark in black and white. (Original, clear black and white photographs of the colored Design Mark depicted on the product or in advertisements of the goods or services when both the mark and the complete product or advertisement are clearly visible, are acceptable)

a. **Unacceptable Specimens for Trademarks or Service Marks:**

- Photocopies and/or Xerox copies;
- A depiction of the “mark” only, not affixed to the product or container, or advertisement;
- Camera-ready layouts or camera-ready art;

- A depiction of the “mark” cut from a larger item, such as a newspaper or magazine advertisement; the full-page ad depicting the mark is required;
- Drawings;
- Blueprints;
- Faxes; and
- Voided checks and deposit slips

**b. Acceptable Specimens for Trademarks:**

- The product itself with the “mark” depicted on a label or tag affixed to the product;
- A mark stamping affixed to the goods or containers for the goods;
- A clear, color photo showing use of the mark on the goods themselves when both the mark and the complete product are clearly visible;
- A color photo *accompanied* by point-of-sale information from a catalog when the mark, as affixed to a bulky product, is not visible in a color photo that clearly shows the entire product; and
- A clear black and white photo showing use of the mark on the goods themselves when both the mark and the complete product are clearly visible. **(For use ONLY with “Standard Character Marks”, or when “not claiming” color in a colored Design Mark)**

**Note: Letterhead and business cards are NOT acceptable specimens for Trademarks.**

**c. Acceptable Specimens for Service Marks:**

- Business cards (with “mark” displayed);
- Letterhead (with “mark” displayed);
- Newspaper and magazine advertisements depicting the mark (the full-page ad);
- Color computer screen printout of the mark in use on the applicant’s web page;
- Menus, napkins and matchbooks used in restaurants, clubs and bars (with “mark” displayed); and
- Photographs (original and clear color; black and white when appropriate) of signs or marquis showing the entire mark on stores, shops, restaurants, medical facilities, and business offices, etc.

**8. MARK INFORMATION**

**A Trademark and/or Service Mark can be designated and registered as a “Standard Character Mark” OR as a “Design Mark” per application. Check the appropriate box to indicate whether you want to register the proposed mark as a “Standard Character Mark” OR a “Design Mark.”**

**Standard Character Mark:** A “Standard Character Mark”, also known as a “Word Mark” or “Typed Mark”, consists only of words, numbers, punctuation, diacritical marks or any combination thereof. In order to qualify as a “Standard Character Mark”, the following criteria must be met:

- The mark cannot include a design element;
- All letters and words in the mark must be depicted in Latin characters;
- All numerals in the mark must be depicted in Roman or Arabic numerals;

- The mark can be in all uppercase or lowercase letters, or a combination thereof;
- The mark can include only common punctuation or diacritical marks;
- The mark can be depicted in any stylized font, size or color;
- The owner/applicant cannot “claim” any stylized font, size or color as part of the mark and, therefore, cannot describe such on the application;
- The mark cannot contain underlining; and
- The mark cannot contain superscripts, subscripts, exponents, or other characters that are not included in the USPTO’s Standard Character Set. To review the list of acceptable characters, go to the USPTO web page at <http://teas.uspto.gov/standardCharacterSet.html>; make sure that the characters contained in your “mark” are listed in this “Standard Character Set.”

**Design Mark:** A “Design Mark” contains design elements. The design can be a symbol, a standardized free-form or hand-drawn design, a graphically created design, or words and a design. When registering a Design Mark, you can claim the color(s), if any, depicted in the mark or elect to not claim the color and register the mark in black and white.

**If the proposed mark is a *colored* Design Mark, indicate by placing a check in the appropriate space whether you want to claim and register the color(s) depicted in the mark.**

#### **DESCRIBE THE MARK:**

**Standard Character Marks (aka: Word Marks or Typed Marks):** Write the word(s), number(s), punctuation, and/or diacritical characters that compose your mark in the space provided.

**Design Mark (Claiming Color):** Provide a written, detailed description of the design mark in the space provided and identify the color(s) and explicitly describe where they appear in the mark. **Please Note:** Just as there are numerous color systems used to describe color(s) and combinations thereof, there are innumerable names applied to various colors and color combinations, such as *cobalt blue, fuchsia and hunter green*, etc. Therefore, we require that basic terms be used to describe the color(s) composing the mark, such as blue, pink, or green, as well as variations of the colors, such as *dark blue, light green, or bright pink*, etc. **Also, do not include a company’s formula when describing color, such as *PSA blue*.**

**Design Mark (Not Claiming Color):** If the Design Mark is in black and white, and/or if the Design Mark contains color(s) but you do not want to claim and register the color(s) in the Design Mark, describe the mark without reference to color(s) in the space provided. You may attach additional pages if extra space is needed for the written description. **Do not tape or draw a design on the application.**

**Variations of a Mark:** A single application may not be used to seek registration of multiple variations of a mark. In each instance where the mark’s design varies or a different color(s) or combination of colors are used, a new and distinct trademark or service mark is being created, which is not permissible. **You must describe only one mark per application.** If you are seeking to register more than one version of the mark, you will need to submit separate applications and fees for each version.

**EXAMPLES OF WRITTEN DESCRIPTIONS FOR MARKS:**

**Standard Character Marks:** Done Right @ Bob's Auto! (Service Mark for an auto repair service)

Janell's Lip Lacquers (Trademark for lipstick)

**Colored Design Mark (Claiming Color)** ♥♥♥ Julia's Brides

*The mark consists of three hearts in the colors red, yellowish-green, and dark pink from left to right, followed by the words Julia's Brides, which are in a bright blue color.*

**Colored Design Mark (Not Claiming Color)** ♥♥♥ Julia's Brides

*The mark consists of three hearts followed by the words Julia's Brides.*

9. **Describe** the specific goods or services in connection with which the mark is used. **The NC Trademark Registration Office is now using the International Classification of Goods and Services. While all of the available "Classification Numbers and Titles" for the goods and services are shown on pages 8 and 9 of this document, *only some of the goods and services are listed.*** Provide a written description of the goods or services that are being produced or provided. [Example of goods: "This Trademark is used in connection with the production of BBQ sauce".] [Example of Services: "This Service Mark is used in connection with restaurant services."] **Please note, the goods and or services identified in this section must fall within the same Class Number and Class Title designated in #10.**
10. **Designate** the appropriate Class Number and Class Title of the mark to be registered. **Please note,** you may apply for, and designate, *only one classification of goods and services per application.* If multiple goods and/or services are listed in #9, and if any fall into different Class Numbers, a separate application and fee must be submitted for each classification.

**NOTE: For assistance identifying the appropriate Class Number and Class Title for your goods or services, please perform the following:** 1) go to pages 8 and 9 of this document where the Classification Titles for the International Classification of Goods and Services are listed respectively. **Again, while all of the available "Classification Numbers and Titles" for the goods and services are shown on pages 8 and 9 of this document, *only some of the goods and services are listed.*** 2) Scroll through the list until you identify the Class Number and Class Title under which your specific goods or services (or those very similar to yours) fall. 3) Go to our webpage at [www.sosnc.com](http://www.sosnc.com). Scroll down to the bottom of the screen and select Trademarks Section; the webpage for the Trademarks Section will appear. Click the link on the left bar to "Search International Classes," a blank box entitled "Search for Goods or Services by Class Number or Key Word" will be displayed. 4) In the blank box, type in the Class Number that you found on page 8 or 9 under which your goods or services were listed. **(Input the Class Number using three digits, i.e. input 001 for Class Number 1).** *All* of the goods or services that fall within that Class Number will appear in alphabetical order. 5) You can find your particular good or service by either scrolling through the list line by line, or by clicking "Edit" on the main menu bar, then click on "Find" or "Find on this Page". In the "Find" window, type the name of your good or service; continue to click "Find Next" until you locate your particular good or service. If you receive the prompt "No Records Found", it likely means that you did not spell the good or service the same as it is listed in the directory; if this happens, revert to the aforementioned instructions in numbers 1-4.

11. **Required for Initial Registration Only:** A mark must be in use in the State of North Carolina **prior** to filing an application for trademark or service mark registration. Indicate the date the mark was first used (1) in North Carolina, and (2) anywhere. If you are using the mark for the first time in the same month that you are submitting an application for registration of the mark, you **MUST** list the specific date of use in the appropriate space (e.g. Month/Day/Year); otherwise only the month and year are required.

**Certification & Notary Acknowledgement:** State the name and title of the person signing this application. The owner/applicant must sign the application if the applicant is an individual or sole proprietor. If the owner/applicant is not an individual or sole proprietor, a partner, manager of a limited liability company, or officer of a corporation who is authorized to execute the application on behalf of the applicant, must sign the application. If a person acting under a power of attorney for the applicant signs the application, an original power of attorney or a certified copy of the power of attorney must accompany the application.

**A Notary Public must verify the application and properly execute the Acknowledgement and affix his/her seal in the space provided. Please check to ensure that all spaces in the Certification and Notary Acknowledgement section have been completed.**

### Examination Process

Upon filing an application for registration of a Trademark or Service Mark, the Secretary may cause the application to be examined for conformity with Article 80 of the North Carolina General Statutes, as well as applicable federal statutes and the USPTO's examination guidelines as follows:

**Initial Review:** When an application is received in the Trademarks Office, the Initial Review process will include the following:

- Verification that the registration fee (in the correct amount) has been submitted with the application; if not, the entire application packet will be returned to the applicant;
- Verification that three (3) specimens depicting the mark *as currently used* have been submitted with the application;
- Verification that two (2) additional depictions of the mark in black and white have been submitted with the application if the Applicant has elected to not claim the color(s) in a colored Design Mark;
- Review of the documents for any errors on the face of the documents;
- Verification that the person who signed the application was the appropriate person to do so, and
- Verification that a Notary Public verified the application and properly completed the acknowledgement section.

If problems are identified with any of the aforementioned issues, a letter is sent to the applicant identifying said problems and instructing the applicant on how to cure the problem. After all of the issues have been addressed satisfactorily at the Initial Review phase, the application will undergo the Examination process.

**Examination:** During the Examination, the information contained on the application and the specimens are reviewed for correctness and compliance with applicable State and Federal statutes, as well as the USPTO's examination guidelines. However, while the NC Trademark Registration Office employs many of the federal examination guidelines, the NC Trademark Registration Office does not employ all of them and, therefore, the examination process, while being very similar and consistent with the federal, is not *identical*. The Examination includes, but is not limited to, the following:

- A thorough review of the application to determine if the information provided in each section is appropriate;
- Reading the description of the goods and/or services to determine if the applicant is applying for the appropriate type of mark, i.e., a Trademark versus a Service Mark, and that the applicant's specimens are appropriate for the type of mark he/she seeks to register;
- Carefully reading the written description of the mark and comparing it to the mark as depicted on the specimens to ensure that the written description is accurate;

- Researching the NC Secretary of State's Corporations Division database to determine if the proposed mark is the same or very similar to the trade name of a business(es) entity registered with the NC Secretary of State;
- Researching the NC Trademark Office's database to determine if a mark the same or very similar to the proposed mark already is registered with this office; and
- Researching State and Federal statutes and USPTO examination guidelines when necessary for direction in handling certain issues identified with the application and/or specimens.

**Additional Information:** Pursuant to N.C.G.S. § 80-2, during the Examination, the applicant shall provide any additional relevant information requested by the Secretary, which the Secretary deems necessary to meet the statutory requirements for registering the mark, including additional documentation, additional specimens, a revised description of the mark, and/or an amended application or parts thereof.

**Unregistrable Marks:** N.C.G.S. § 80-2 sets forth the terms under which a mark is not eligible for registration, such as marks containing the flag or coat of arms or other insignia of the United States or any state or municipality; marks comprising matter which may disparage or falsely suggest a connection with persons, living or dead, institutions, beliefs, or national symbols, or bring them into contempt or disrepute; marks comprising the name, signature or portrait of a living individual without their consent; and marks consisting of immoral, deceptive or scandalous matter; such marks will be rejected.

**Disclaimer:** N.C.G.S. § 80-2 also provides that marks (or components thereof), which are deemed to be merely descriptive of the goods and/or services being produced and/or provided, contain surnames, or which are primarily geographically descriptive (e.g. contain the names of geographic locations such as cities and national parks, etc.) are not registrable. If a mark contains any of the aforementioned unregistrable components, but also contains words or design elements that meet the criteria for registration, the applicant will be required to *disclaim* the unregistrable component(s) of the mark; by doing so, the Registrant will give up exclusive use of the disclaimed components and protect the mark in its entirety. Please note, no disclaimer shall prejudice or affect the applicant's or registrant's rights then existing or thereafter arising in the disclaimed matter, or the applicant's or registrant's rights of registration on another application if the disclaimed matter is distinctive of the applicant's or registrant's goods or services. **However, if all of the components of a mark warrant a disclaimer, the mark will be rejected for registration.**

**Amendments:** The Secretary may (i) amend the application submitted by the applicant in-house, with prior consent from the applicant, or (ii) require the applicant to submit a new application.

**Denial of Registration of a Mark:** If the Secretary of State finds that the applicant's mark is not entitled to registration, the Secretary shall advise the applicant of the reasons why the mark is not entitled to registration. The applicant shall have a reasonable period of time, specified by the Secretary, in which to reply and/or amend the application and/or the specimens depicting the mark. If the applicant replies and amends the application and/or specimens, the Secretary shall reexamine the application and specimens. This procedure may be repeated until (i) the Secretary finally refuses registration of the mark (final action), or (ii) the applicant fails to reply within the specified period, at which time the application shall be deemed to have been abandoned. **Should the applicant still desire to register the Trademark of Service Mark in North Carolina after abandonment, a new application and fee is required.**

**Request for Reconsideration:** During the period between a final action (refusal to register the mark) and expiration of the time for filing a response, the applicant may request the examiner to reconsider the final action. The filing of a request for reconsideration will not extend the time for petitioning the Director for a review. Amendments accompanying requests for reconsideration after final action will be taken into consideration.

**Petition Director for Review:** During the period between a final action (refusal of registration) and expiration of the time for filing a response, the applicant may petition the Director for a review of the final action.

If you have questions regarding the completion of this application, you may contact a Trademark Registrar at the below addresses and telephone numbers. **Please note, the Trademark Registrars act in an administrative capacity only and cannot give legal advice.**

North Carolina Department of the Secretary of State  
Trademark Section  
PO Box 29622  
Raleigh, North Carolina 27626-0622

Trademark Phone: 919-807-2162  
Trademark Fax: 919-807-2215  
E-mail: [trademark@sosnc.com](mailto:trademark@sosnc.com)

## International Classification of Goods

- |   |   |
|---|---|
| <p><b>1. Chemicals:</b> Items such as acetone; boric acid; artificial sweeteners; antifreeze; bone meal fertilizer; alcohol for use in manufacture of paints and perfumes; ammonia for industrial purposes; adhesives for hobbyist, building industry, and wall coverings</p> <p><b>2. Paints:</b> Items such as clear and pigmented coatings used in the nature of paint; binding agents for paints; anti-rust greases and oils; coatings for carved pumpkins, cut flowers and Christmas trees to preserve freshness</p> <p><b>3. Cosmetics and Cleaning Preparations:</b> Items such as lip gloss; mascara; shaving cream; soaps; lotions; chemical peels; sunscreen; deodorant; toothpaste; hair shampoos; polishes for shoes, leather, floors, and furniture; paint remover; sandpaper; perfumes; potpourri; pet odor and stain removers; dish and laundry detergents</p> <p><b>4. Lubricants and Fuels:</b> Items such as natural and compressed gas; gasoline; diesel and ethanol fuels; crude oil; candles; charcoal briquettes; kindling wood; fireplace logs; gear and engine oils</p> <p><b>5. Pharmaceuticals:</b> Items such as acne and headache medications; cough crops and expectorants; callus creams; adhesive bandages; contact lens solutions; contraceptive foams; air deodorizer; breads or cakes that are gluten-free to accommodate medical conditions</p> <p><b>6. Metal Goods:</b> Items such as cast iron; iron; bronze; steel; aluminum and metal alloys; solder; handcuffs; aluminum foil and siding; galvanized steel sheets; architectural metalwork; anchors; metal key rings; awnings; beverage cans; buckles; and fireplace grates</p> <p><b>7. Machinery:</b> Items such as hydraulic conveyors; lifting installations to transport people and goods; machine parts namely, grindstones, bearings, bushings, and flexible shaft couplings; tile saws; power-operated grass/weed trimmers; riding lawn mowers; chain saws</p> <p><b>8. Hand Tools:</b> Items such as axes; hammers; bits for hand drills; crowbars; caulking guns; carpet knives; cutting pliers; ear piercing apparatus; tattooing apparatus; apple corers; eyelash curlers; biodegradable cutlery, i.e. knives, forks and spoons; blades for electric hair clippers, razors and trimmers; embroidery scissors</p> <p><b>9. Electrical and Scientific Apparatus:</b> Items such as electrical door bells; irons; control panels; cords; coils; conductors; door openers and closers; light dimmers and light switches</p> <p><b>10. Medical Apparatus:</b> Items such as needles for injections; MRI diagnostic apparatus; prostheses; nasal aspirators; oxygen monitors; nursing bottles; ocular implants; operating tables; orthodontic appliances; orthopedic soles; patient stretchers</p> <p><b>11. Environmental Control Apparatus:</b> Items such as lamps; acetylene burners, flares and generators; agricultural irrigation units; air conditioners; central heating radiators; baking ovens; barbecue grills; clothes dryers; bathtubs; bicycle lights and reflectors</p> <p><b>12. Vehicles:</b> Items such as clutch mechanisms for motor cars; dashboards; disc brake pads; diesel engines for land vehicles; bicycle headsets; concrete mixing trucks; convertible tops for vehicles; custom leather interiors for vehicles; dollies; electric cars</p> <p><b>13. Firearms:</b> Items such as bullets; gun and rifle cases; mortars; fuses; fireworks and firecrackers; fog signal explosives; firearm mounts to attach telescopic sights and night vision devices</p> <p><b>14. Jewelry:</b> Items such as jewelry and imitation jewelry; pearls; platinum; alarm clocks; straps for wristwatches; pet jewelry; items made of precious metal (specify item); nutcrackers, sugar bowls, salt shakers, holders, and napkin rings made of precious metal</p> <p><b>15. Musical Instruments:</b> Items such as guitars; xylophones; steel drums; flutes; violins; ukuleles; skins for drums; musical instrument stands, rattles, gongs and strings; musical chimes</p> <p><b>16. Paper Goods and Printed Matter:</b> Items such as a series of books and written articles (indicate topic or field); paper bags; napkins; notebooks; party decorations; ball point pens; blackboard erasers; book ends; transfers (indicate type, e.g., iron-on, plastic)</p> <p><b>17. Rubber Goods:</b> Items such as rubber used to manufacture (indicate item, e.g., tires, cable, paper); residential fiberglass insulation; reflective tape for use in (indicate field of use); adhesive sealants for use in roofing; asbestos clothing for protection against fire</p> | <p><b>18. Leather Goods:</b> Items such as animal skins and hides; leather handbags, wallets, shoes and furniture; briefcases; beach umbrellas; imitation leather bags; horseshoes; bits and harnesses for animals</p> <p><b>19. Non-metallic Building Materials:</b> Items such as plywood; plaster; adhesive mortar; sand bags; PVC roofing membrane; roofing cement; polyethylene board material used as a wood substitute; spackling compound; play sand; ready to use concrete</p> <p><b>20. Furniture and Articles not Otherwise Classified:</b> Items such as armchairs; armoires; writing desks; cast stone household and garden furniture; advertising balloons; baby bolsters and walkers; air mattresses for camping; animal horns, teeth and antlers; school furniture</p> <p><b>21. Housewares and Glass:</b> Items such as works of art (indicate china, crystal, earthenware, glass, porcelain, terra cotta); cookware (not toys); piggy banks; work gloves; baby trainers [chamber pots]; wood chopping boards for kitchen use; sprayer nozzles for garden hoses; stained glass [decoration]; terrariums for plants</p> <p><b>22. Cordage and Fibers:</b> Items such as raw cotton and wool; silk fibers and netting; polyester fibers and batting; marine sails; nylon weed trimmer line; mountaineering rope; protective liners of vinyl for hot tubs, swimming pools and spas; plastic ties for home or garden use</p> <p><b>23. Yarns and Threads:</b> Items such as angora, camel hair, and chenille yarn; coir, cotton, and flax thread and yarn; covered rubber thread and yarn [for textile use]; elastic thread; embroidery thread, yarn and floss; fiberglass thread; hand spun silk yarn</p> <p><b>24. Fabrics:</b> Items such as natural and synthetic fabrics and textiles, namely, cotton, silk, polyester and nylon fabrics; cashmere fabric and blankets; canvas for tapestry or embroidery; non-woven fabrics and felts; oil cloths; cheese cloth; oven mitts; paper bed covers</p> <p><b>25. Clothing:</b> Items such as blazers; blouses; bathing suits; aprons; adhesive bras; belts; athletic apparel, namely, shirts, pants, jackets, footwear and caps; bicycle gloves; baby bunting; soles for footwear; textile diapers; novelty headwear with attached wigs; nursing apparel (indicate specific items); pedicure sandals; hosiery; insoles; layettes; paper shoes used when going through metal detectors</p> <p><b>26. Fancy Goods:</b> Items such as artificial flowers and fruit; barrettes; bows for gift wrapping; beads for handicraft work; embroidery needles; fabric appliqués; aluminum foil sheets for hair frosting; child restraining devices in the nature of cloth child harness for household chair</p> <p><b>28. Toys and Sporting Goods:</b> Items such as puzzles; puppets; exercise machines; rocking horses; fishing rods; ski bags; carnival masks; wrist and ankle weights for exercise; balls for sports; golf clubs; greeting cards; note cards; business cards; racquet ball nets; chest protectors for sports; toy model hobby-craft kits</p> <p><b>29. Meats and Processed Foods:</b> Items such as peanut butter; olive oil; jellies and jams; meat; fish; poultry and game; evaporated milk; dried fruit and vegetables; fruit and soy based snack food</p> <p><b>30. Staple Foods:</b> Items such as mayonnaise; horseradish; ketchup; allspice; nutmeg; sugar and sugar substitutes; table salt; table syrup; noodles; pizza; oatmeal; hominy grits; popcorn; matzo balls; ice-cream; instant tea; pie crusts; pita bread; pancake mixes</p> <p><b>31. Natural Agricultural Products:</b> Items such as plant seeds; mulch; synthetic animal feed; lawn/turf; pet food; flower bulbs; kitty litter; sugar cane; oysters [live]; nutritional additives for animal foodstuffs (not for medical purposes); malt for brewing and distilling; live baits; live flowering plants; live animals, including laboratory animals</p> <p><b>32. Light Beverages:</b> Items such as soft drinks; table water; syrups for making beverages; mineral water; mixed fruit juice; non-alcoholic beer; malt liquor [beer or ale]; hop extracts for manufacturing beer</p> <p><b>33. Wine and Spirits:</b> Items such as alcoholic beverages except beers; alcoholic cocktail mixes; coffee-based beverages; punch; egg nog; energy drinks; liqueurs; table wine; natural and sparkling wines; port wines; hard cider; kits for making wine; cooking brandy</p> <p><b>34. Smokers' Articles:</b> Items such as pipe tobacco; pouches; tampers; cigarette lighters [not for automobiles]; matches; flints for lighters; cigarette cases; ashtrays; chewing tobacco; snuff; cigarette-rolling machines</p> |
|---|---|

## International Classification of Services

**35. Advertising and Business:** Such as advertising and marketing agencies promoting the goods and services of others; business consulting, management, planning and supervision; clerical services; club services, namely promoting the interests of (indicate specific group); copying of documents for others; design of advertising flyers for others; electronic processing of orders for others; employment agencies; flea markets; food kiosk services; foreign trade information and consultation; hospital management and administration services; income tax preparation and/or consultation; integrated tracking and management of commercial transactions via the internet; lobbying services; real estate sales; vending machine services; wholesale distributorships featuring (indicate specific field); window display arrangement services; resume preparation; retail stores, such as bakery shops, clothing boutiques, book stores, and auto parts stores

**36. Insurance and Financial:** Such as accident insurance underwriting; accounts receivables financing; actuarial services; administration of employee benefit plans concerning insurance and finance, such as pension plans, welfare benefit plans and pre-paid health care plans; advisory services relating to credit and debit control, investment, grants and financing of loans; apartment house management; art appraisal; banking and financing services; ATM banking services; business liquidation services; charitable fund raising; collection agencies; fiduciary representatives; financial investment (indicate specific field); foreign exchange transactions; mortgage lending; on-line financial planning services; political fund raising services; providing a web site where users can post ratings, reviews and recommendations on stocks, bonds, mutual funds and other financial instruments; real estate appraisal and valuation

**37. Building Construction and Repair:** Such as asbestos removal; asphaltting; air conditioning contractor services; automobile detailing and painting; vehicle repair and maintenance; book repair and restoration; bottle and can collection for recycling; charitable services, namely renovating and constructing homes for low income families; clock and watch repair or maintenance; construction services, namely planning, laying out and custom construction of residential and commercial communities; emergency road side services; furniture upholstery; insecticide spraying; installation and maintenance of irrigation systems; knife sharpening; laundry services; maintenance and repair of computer hardware; pest control and extermination other than for agricultural purposes; plumbing, gas and water installation; pressure washing services; pumping septic tanks; real estate development; road paving, sealing and stripping; shoe repair and shining; solid waste landfill services; swimming pool cleaning services; wrecking services

**38. Telecommunications:** Such as audio teleconferencing; automated telephone voice message services; television, cable television and radio broadcasting and transmission; cellular telephone services; broadcasting of video and audio programming over the internet; communications by facsimile; news agencies; leasing and rental of telephone sets, facsimile and other communication equipment; providing access to digital music websites on the internet; providing facilities and equipment for video conferencing; satellite television broadcasting; singing telegram services; sending of telegrams; wireless broadband communication services

**39. Transportation and Storage:** Such as arranging of tours and cruises; ambulance transport; air traffic control services; air transport of passengers and freight; bicycle rental; bus chartering; cargo ship transport and unloading; carpooling services; car rental; garage and parking space rental; garbage collection [trash pickup only]; furniture moving and storage; mailbox rental; packing, crating and warehousing services; parcel shipping services; courier services; rental of dumpsters; delivery of newspapers, messages, and goods; emergency auto or truck towing; charitable services, namely providing transportation to elderly or handicapped persons; conducting sightseeing tours for others

**40. Treatment of Materials:** Such as air brushing; air deodorizing; bakery services; butchering; bookbinding; cabinet making; chemical treatment of textile; dyeing [for textile or furs]; contract manufacturing (indicate specific field, e.g. automobiles, furniture, watches); demolition services [not buildings]; dental technician services; destruction of waste and trash; digital printing, restoration and/or enhancement of photographs; dressmaking; duplication of tape recordings, audio tapes and video cassettes; filtration of coolants; food processing; framing of works of art; generation of gas, electricity and energy; glass blowing and etching; hazardous waste management; locksmith, i.e. making custom keys; waste water reprocessing

**41. Education and Entertainment:** Such as automobile races; baseball, football and basketball games; administration of lotteries; photography; cable television programming; career counseling; casinos; academic enrichment programs (specify field); providing academic performance evaluation, guidance and monitoring for children via the internet; animal exhibitions; obedience school training for animals; arranging of contests; art exhibitions; ballet schools; baseball camps; book review and publishing; computer education training; driver safety training; libraries; music publishing services; night clubs; officiating at sports contests; on-line entertainment ticket agency; personal trainer services; providing a web site featuring sporting information; rental of portable stages; rental of videotapes and motion pictures; writing of texts; yoga instruction

**42. Computer and Scientific:** Such as developing accreditation standards for (indicate goods or services); aircraft design; agricultural research; animation and special-effects design; application service provider, namely hosting computer software applications of others; architectural and engineering services; color analysis for purposes of interior design; bacteriological research and testing; computer consultation, programming, designing and implementing network web pages and web sites; computer software design; hydrologic study of surface and ground water; installation, maintenance and repair of computer software; interior decorating and design; landscape architecture; medical research and laboratory services

**43. Hotels and Restaurants:** Such as hotel; bed and breakfast inn; hostel; bar; café and restaurant services; catering; charitable services, namely providing temporary shelter, food, and furniture to needy persons; providing child care and elder care; consulting services in the field of culinary arts; fast-food restaurants; juice bars; snack bars; pet boarding services; providing a web site featuring a searchable collection of alcoholic and non-alcoholic cocktail recipes; providing facilities for fairs and exhibitions; rental of kitchen appliances, bed and bath linens, and tents; travel agency services

**44. Medical, Beauty & Agricultural:** Such as acupuncture; addiction treatment services; animal breeding and grooming; barbershops and beauty salons; blood banks; body piercing and waxing; charitable services, namely providing trained service dogs to disabled people; chiropractics; consultation services (specify medical field); cosmetic and plastic surgery; farm surveying and consultation; flower arranging; golf course design; hair replacement; hypnosis services; landscape design and gardening; medical clinics; providing an on-line computer database of information regarding health and nutrition; tree surgery; vermin extermination for agriculture; veterinary surgery

**45. Personal:** Such as adoption agencies; charitable outreach services, i.e. providing religious counseling to the needy, the imprisoned, and the sick; animal adoption service; funeral homes; consulting services in the field of workplace safety; court reporting; foster care; ministerial services; fire fighting; fraud detection services in the field of credit cards for on-line purchasing; jury consultancy; legal and paralegal services; nanny services; notary public services; pet sitting; private investigation; real estate closing services; rental of altars, dresses, fire extinguishers, formal wear, handbags, etc.; rental of protective clothing and equipment; security guard services; wedding chapel services; providing a selection of on-line electronic greeting cards; astrological forecasting